

Barrow upon Humber Parish Council

Minutes of the meeting of Barrow upon Humber Parish Council Meeting held on **Wednesday 8th May, 2019** in the Vicars Room, High Street, Barrow upon Humber.

Present: Cllr Carolyn Guy (vice-chair), Cllr David Blakey, Cllr Martin Dunn, Cllr Roy Fletcher, Cllr Kevin Guy, Cllr Graham Griffiths, Cllr James Hackney, Cllr Stuart Leyland, Cllr Robert Lyden and Cllr John Thompson

Also present

Ward Cllr Peter Clark

Ann Boulton, Clerk to the Parish Council and RFO

Public Participation

One member of the public attended.

AGENDA

2009/20 Election of Chairperson

Cllr John Thompson was unanimously elected Chair

2009/21 Election of Vice-Chairperson

Cllr Carolyn Guy was unanimously elected as Vice-Chair

2019/22 Apologies

Ward Councillors Richard Hanningan and David Wells

2019/23 Declarations of Interests / Dispensations

a. Declarations of Interests, in respect to Agenda items, to be made and recorded in the Minutes even if an Interest has been declared on the Register.

2019/37	Cllr Carolyn Guy	Personal
	Cllr Kevin Guy	Personal
	Cllr Stuart Leyland	Pecuniary
2019/35(b)	Cllr David Blakey	Personal

b. For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

There were no dispensations

2019/24 Minutes of the Previous Meeting

a) To approve and sign as a true record the Minutes of the Barrow Parish Council Meeting held on 10th April, 2019

Resolution: The Minutes were accepted as a true record

b) To receive a report from the Finance Committee meeting held on 29th April, 2019

Resolved: To note the report

2019/25 Report from Ward Councillors

To consider any actions arising from the Report.

Cllr Clark said he and his fellow Ward Councillors were very pleased to have been re-elected to North Lincs Council.

He is still pursuing the repair of the fence by the beck and the Franklin Way/Green Lane snicket.

2019/26 Committee Members

To appoint members to:

a) Finance Committee

Resolved: That Cllrs Stuart Leyland, Roy Fletcher and Carolyn Guy be appointed, with Cllr James Hackney as the reserve member.

b) Personnel & Discipline Committee

Resolved: That Cllrs Kevin Guy, David Blakey and John Thompson be appointed

2019/27 Working Group Members

To appoint members to:

a) Open Spaces Management Group

Resolved: That Cllrs Carolyn Guy, Kevin Guy, Roy Fletcher, Stuart Leyland and John Thompson be appointed

b) National Oversight Panel

Resolved: That Cllrs Carolyn Guy, Graham Griffiths and Roy Fletcher be appointed

c) Neighbourhood Plan Steering Group

Resolved: That Cllrs Carolyn Guy, Kevin Guy, James Hackney, Stuart Leyland and John Thompson be appointed

2019/28 Representation on External Bodies

To appoint members to:

a) NATS

Resolved: That Cllrs John Thompson and Kevin Guy represent the council

b) Better Barrow/Better Barrow Working Group

Resolved: That Cllr Robert Lyden represents the council

c) Barrow in Bloom

Resolved: That Cllr Carolyn Guy represents the council

d) Town & Parish Council Liaison Committee

Resolved: That Cllrs John Thompson and Kevin Guy represent the council

2019/29 ERNLLCA

To elect two councillors to represent this council at ERNLLCA district committee meetings.

Resolved: That Cllrs John Thompson and Kevin Guy will represent the council

2019/30 Policies & Procedures

To review the following

a) Standing Orders

b) Financial Regulations

c) Code of Conduct

d) Publication Scheme

e) Grant Awarding Policy

f) Insurance

g) Risk Assessments

h) Asset Register

i) Member Officer Protocol

j) Equal Opportunities

k) Health & Safety Policy

l) Child Protection

m) Safeguarding Adults

n) Grievance Policy

o) Disciplinary Policy

p) Member Development Policy

q) Scale of Charges

Resolved: To ensure that all Councillors have copies of the documents and to review all policies at the June meeting.

2019/31 Co-option Procedure

To receive information supplied by the Electoral Officer on the process for filling vacancies for councillors.

To note that the Clerk had now received the relevant notice regarding applicants for co-option and this will be posted immediately.

2109/32 Delegates Reports (For Information Only)

To receive updates on Councillors' attendance at meetings/conferences etc.

a) Chair's Report

Former chairman Peter Swann attended and gave a report on the previous year.

b) Town and Parish Council Liaison Meeting

No report

c) Better Barrow/Better Barrow Joint Working Group

Plans are progressing for the Wheelbarrow Weekend on June 1st and 2nd

d) Barrow in Bloom

Cllr Carolyn Guy said that residents should be encouraged to be involved. It had been decided not to have a stand at the Wheelbarrow Weekend as things are not far enough forward.

e) NATS

No meeting had been held but Cllr Kevin Guy gave an update from the Neighbourhood Watch meeting which showed that most of the problems in Barrow are related to anti-social behaviour

2019/33 Open Spaces

To receive a report from the Open Spaces Management Group and agree any action required.

a) To receive monthly report from handyman

Resolved: To note the report and also consider a request from the gardener for a meeting to discuss work in Midby Park. This will be arranged with the Open Spaces Management Group

b) To receive update from the Clerk on Palmer Lane green areas

Resolved: To note that the grass at the entrance to Franklin Way has been cut but that the fence by the beck on Palmer Lane has not been repaired.

c) To receive an update on the suggestion for planting a woodland

The Chairman suspended Standing Orders so that Mr Alan Jones could report on his progress. He had identified a landowner who was willing to sell some land (though this would be expensive) and suggested it may be possible to involve the Woodland Trust, the Environment Agency and other similar organisations.

Resolved: That this would make a good community project and that it would be a good idea to call a meeting to try and involve residents.

2019/34 Public Seats

a) To receive update on the request for a seat between St Chad and the Market Place.

Resolved: To note that the Clerk had written to residents in The Poplars who might be affected if the seat was sited on the grass bank and had one reply stating a concern that it might become a focal point for young people. It was agreed to use one of the seats that was removed from the Market Place.

b) To discuss installation of the new memorial seat in Lords Lane

Resolved: To ask the handyman to look at the fittings to see if he is able to install the seat.

2019/35 Footpaths

a) To receive an update on the path between Franklin Way and Green Lane

Resolved: To note that the Clerk had received an email from the Public Rights of Way Officer regarding the Parish Paths Partnership but no visit had yet been arranged.

b) To receive an update on the ownership of Smithy Lane

Resolved: To note the Clerk's report on the ownership and investigate further. To go ahead with the transfer of the land at the top of Smithy Lane

c) To receive a report from the National Improvement Oversight Panel and agree any action required

Resolved: To note that nothing further has changed since the update of the Financial Regulations

2019/37 Playing Field

a) To receive an update regarding the Playing Field lease and agree any action required – Cllr Stuart Leyland

Resolved: To note that the Lease has been returned and is with the Rugby Club's solicitor

b) To receive an update on improvements to the Playing Field toilets

Resolved: To note that the handyman has done a very good job cleaning and painting the Playing Field toilets. To investigate possible grants for the provision of new toilets.

c) To consider suggestions for security at the Playing Field

Resolved: To appoint Guarantee Security to patrol the Playing Field, the Market Place and Midby Park for a three month trial period

2019/38 Market Place

a) To receive a report on the Market Place upgrade of the electrical system.

Resolved: To accept the report on the meeting of councillors and the electrical contractor on the positioning of electrical sockets and to accept the quotation received for the work.

b) To receive an update on ownership of the Market Place

Resolved: To note that Ward Cllr Hannigan has contacted the relevant officer at NLC asking that a meeting be organised.

2019/39 125th Anniversary of Parish Council

To receive an update on progress on the 125th anniversary of the formation of the Parish Council and agree any actions required.

Resolved: To agree a plan for the celebrations at the next meeting.

2019/40 Planning/Consultations

To consider Planning Applications:

PA/2019/758 Rose House, High Street, Barrow upon Humber. Notice of intention to fell a sycamore tree within Barrow upon Humber's conservation area.

Resolved: To offer no objections to this application

Late application: PA/2019/492 To replace three sash windows to the front of Cherry Garth, High Street, Barrow upon Humber. This arrived just prior to the meeting.

Resolved: To offer no objections

2019/41 Neighbourhood Plan

a) To receive a report from the Neighbourhood Plan Steering Group and agree any actions as required. - Cllr Carolyn Guy

Resolved: To open a Neighbourhood Plan bank account

2019/42 Insurance

To agree renewal of insurance for 2019/20

Resolved: To accept the quotation from Came & Co for renewal

2019/43 Finance

a) To receive financial update and approve accounts for payment

Resolved: To receive the financial statement and approve the accounts for payment.

b) To update signatories on the Council bank account

Resolved: That the members of the Finance Committee plus the Parish Council Chairman should be signatories.

2019/44 Agenda for next and future Meetings

To take note of any items for the next or future Agenda.

2019/45 Date of next Meeting

To agree and confirm the date, time and location of the next meeting:

**Wednesday 12th June 2019 at 7pm
in the Vicars Room, High Street, Barrow**