

Barrow upon Humber Parish Council

Clerk to the Council – **Ann Boulton**, 21 Hallam Close, Barrow-upon-Humber, DN19 7FD

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Minutes of the Barrow upon Humber Parish Council Meeting held on Zoom on **Wednesday 5th May, 2021**.

In the absence of the Chair, Cllr John Thompson opened the meeting and conducted the election of chairperson.

Public Participation

Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first. The time will be restricted to 15 minutes maximum, with no member of the public speaking for more than 3 minutes, unless the Council decides otherwise. Members of the public should note that decisions cannot be made at this meeting on items not on the agenda.

One member of the public attended but did not wish to speak.

AGENDA

2021/20 Election of Chairperson

Resolved: To elect Cllr Alan Bruce as Chair

Election of Vice-Chairperson

Resolved: To elect Cllr Roy Fletcher as Vice-Chair

2021/21 Apologies

To note apologies for absence.

Apologies were received from Cllrs Carol Guy and Christine Ellis and Ward Cllr Peter Clark

2021/22 Declarations of Interests / Dispensations

a. Declarations of Interests, in respect to Agenda items, to be made and recorded in the Minutes even if an Interest has been declared on the Register.

COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS

2021/31 Cllr Kevin Guy, Cllr Stuart Leyland *Personal*

2021/33 Cllr David Blakey, Cllr Alan Bruce *Personal*

2021/36(ii) Cllr Stuart Leyland *Pecuniary*

b. For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution. *None*

2021/23 Minutes of the Previous Meeting

a) To approve and sign as a true record the Minutes of the Barrow Parish Council Meeting held on 14th April, 2021

Cllr Hackney queried 2021/08 and an amendment was agreed

Resolved: To accept the Minutes with the amendment

2021/24 Report from Ward Councillors

To consider any actions arising from the Report.

No Ward Councillors were present

2021/25 Delegates' Reports

a) Better Barrow Community Project

Cllr Lyden reported that leaflets/entry forms for the Wheelbarrow Weekend had been distributed by John Harrison School and around the village. KCOM were offering £5 sponsorship per barrow, the money to go to Tilly's Dream and Lindsey Lodge Hospice.

b) Neighbourhood Watch

Cllr Bruce reported that Neighbourhood Watch members were being advised on the latest matters. He also said he is looking at what the village could do regarding speeding, such as purchasing its own signs and also what other groups are doing. NLC's traffic department is looking at changing the 40mph speed limit on Ferry Road to 30mph but this won't be done until 2022.

The Highways Department is reviewing bus stops in the village.

c) NATS

There has been no NATS meeting this month

d) Neighbourhood Plan

Cllr Hackney report that two meetings had taken place and the Expression of Interest filled in. Things are moving very positively.

2021/26 Committee Members

To appoint members to:

a) Finance Committee

Resolved: To appoint Cllrs Stuart Leyland, Roy Fletcher and Jim Hackney with Cllr Alan Bruce as reserve

b) Personnel & Discipline Committee

Resolved: To appoint Cllrs David Blakey, John Thompson and Martin Dunn with Cllr Hackney as reserve

2021/27 Working Group Members

To appoint members to:

a) Open Spaces Management Group

Resolved: That members are Cllrs Roy Fletcher, John Thompson, Jim Hackney and Martin Dunn.

b) Oversight Panel

Resolved: That members are Cllrs Alan Bruce, Roy Fletcher, Jim Hackney and John Thompson.

c) Neighbourhood Plan

Resolved: That members are Cllrs Jim Hackney, Stuart Leyland and John Thompson

2021/28 Representation on External Bodies

To appoint members to

a) NATS – ***Cllrs Alan Bruce and John Thompson***

c) Better Barrow – ***Cllr Robert Lyden***

d) Barrow in Bloom – ***Cllr Graham Griffiths***

e) Town & Parish Council Liaison Committee – ***Cllrs Alan Bruce and Roy Fletcher***

f) ERNLLCA district meetings – ***Cllrs Alan Bruce and Roy Fletcher***

2021/29 Policies & Procedures

To discuss a full review of the following (last reviewed 2019) and agree any action.

1. Standing Orders

2. Financial Regulations
3. Code of Conduct

5. Member/Officer Protocol
6. Member Development Policy
7. Grievance Policy

11. Financial Risk Assessment
12. Asset Register
13. Grant Awarding Policy
14. Scale of Charges

18. Disciplinary Policy
19. Annual Leave Policy
20. Capability Policy
21. Employee Sickness and Absence

25. Publication Scheme
26. Equality Policy
27. Health & Safety
28. Child Protection
29. Safeguarding Adults

Resolved: To approve all Policies and Procedures

2021/30 Open Spaces

a) Review of handyman's duties

Resolved: That a discussion is held with the handyman and the matter be deferred to the next meeting.

2021/31 Playing Field

To receive an update on the Rugby Club roof.

The Clerk reported that the roof was being inspected to ascertain whether it can be replaced.

Resolved: To await the report and if it is favourable, to go out to tender.

2021/32 Market Place

To receive an update on re-paving the Market Place

The Clerk reported that she had only received one expression of interest to the tender invitations.

Resolved: That the Clerk should seek more tenders.

2021/33 Smithy Lane/Men's Sheds

To discuss further the land in Smithy Lane and agree any action.

Cllr Hackney said that Mens Sheds has a draft constitution and have held meetings with the HWRA. He is supplying the Clerk with information for a possible lease.

Resolved: To ask other Parish Councils how much rent they charge.

2021/34 Lowland Search & Rescue

To discuss a request for a charitable donation from Lowland Search and Rescue and agree any action.

Resolved: To make a donation of £50.

2021/35 Future Meetings

a) Annual Parish Meeting - to decide a date (before June 1) and venue

The Clerk reported that she had enquired about using the Village Hall but had received no reply as yet.

Resolved: To hold the meeting on May 19th if possible

b) Parish Council meetings – to decide on a venue for the June meeting

Resolved: To hold the meeting in the Vicar's Room

2021/36 Planning

a) Submissions

i) PA/2021/514 Application for approval of reserved matters (access, appearance, landscaping, layout and scale) pursuant to outline application PA/2020/603 for residential development and associated public open space on land off Ferry Road, Barrow upon Humber.

Resolved: To offer no objection. Cllr Hackney asked to check on whether solar panels are likely to be used.

ii) Planning permission for change of use of ground floor café accommodation to living accommodation ancillary to the living accommodation on first floor at Tobias House, High Street, Barrow upon Humber

Resolved: To offer no objection

b) To note the following approvals:

i) Notice of intention to undertake pruning of a yew and lime within Barrow upon

Humber's conservation area at Barrow House, Thornton Street, Barrow upon Humber

ii) Prune a beech T3 within and subject to TPO at 32 Ferry Court, Ferry Road, Barrow upon Humber

c) To note the following refusal

i) Erection of seven dwellings at Briar Lodge, Silver Street, Barrow upon Humber

Resolved: To note both of the above.

2021/37 Finance

a) To approve the April accounts

Resolved: To approve the accounts for April

b) To approve May payments

Resolved: To approve the May payments

c) To approve the end of year accounts to March 31st

Resolved: To approve the end of year accounts for 2020-21

2021/38 Agenda for next and future Meetings

To take note of any items for the next or future Agenda

War Memorial steps; Rugby Club roof and air conditioning;

2021/39 Date of next Meeting

To agree and confirm the date, time and location of the next meeting.

At the end of the meeting, Councillors gave a vote of thanks to Cllr Carolyn Guy for her work as Chair.

Wednesday 9th June, 2021 at 7pm in the Vicar's Room