

# Barrow upon Humber Parish Council

Clerk to the Council – **Ann Boulton**, 21 Hallam Close, Barrow-upon-Humber, DN19 7FD

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You are hereby summoned to attend the Barrow upon Humber Parish Council Meeting to be held on **Wednesday 12<sup>th</sup> June, 2019**. Proceedings will commence at 7pm in the Vicar's Room, High Street, Barrow upon Humber. The Agenda is set out below.

Members of the public and press are welcome to attend.

Ann Boulton

**Clerk to the Council**

1<sup>st</sup> May, 2019

## Public Participation

Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first. The time will be restricted to 15 minutes maximum unless the Council decides otherwise. Members of the public should note that decisions cannot be made at this meeting on items not on the agenda.

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## **AGENDA**

### 2019/46 Apologies

To note apologies for absence.

### 2019/47 Declarations of Interests / Dispensations

a. Declarations of Interests, in respect to Agenda items, to be made and recorded in the Minutes even if an Interest has been declared on the Register.

**COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS**

b. For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

### 2019/48 Minutes of the Previous Meeting

a) To approve and sign as a true record the Minutes of the Barrow Parish Council Meeting held on 8<sup>th</sup> May, 2019 (*information appended*)

b) To receive a report from the Finance Committee meeting held on 28<sup>th</sup> May, 2019 (*attached*)

### 2019/49 Report from Ward Councillors

To consider any actions arising from the Report.

### 2019/50 Policies & Procedures

To review the following

- a) Standing Orders
- b) Financial Regulations
- c) Code of Conduct
- d) Publication Scheme
- e) Grant Awarding Policy
- f) Insurance

- g) Risk Assessments
- h) Asset Register
- i) Member Officer Protocol
- j) Equal Opportunities
- k) Health & Safety Policy
- l) Child Protection
- m) Safeguarding Adults
- n) Grievance Policy
- o) Disciplinary Policy
- p) Member Development Policy
- q) Annual Leave Policy
- r) Capability Policy
- s) Staff Sickness & Absence
- t) Scale of Charges

2109/51 Delegates Reports (For Information Only)

To receive updates on Councillors' attendance at meetings/conferences etc.

- a) Chair's Report
- b) Town and Parish Council Liaison Meeting
- c) Better Barrow/Better Barrow Joint Working Group
- d) Barrow in Bloom
- e) NATS

2019/52 Open Spaces

To receive a report from the Open Spaces Management Group and agree any action required.

- a) To consider membership of the Group and decide any action
- b) To receive a report on a meeting with Nettleton Mowing at Midby Park
- c) To receive monthly report from David Whitemoor, the handyman
- d) To receive update from the Clerk on Palmer Lane green areas
- e) To receive an update on the suggestion for planting a woodland and consider a request for printing leaflets.
- f) To receive an update on the S106 agreement regarding the Truelove development
- g) To discuss grass cutting in the village by NLC

2019/53 Public Seats

- a) To receive update on a seat between St Chad and the Market Place.
- b) To receive an update on the new memorial seat in Lords Lane

2019/54 Footpaths

- a) To receive an update on the Parish Paths Partnership
- b) To consider the Finance Committee recommendation on the transfer of land at the top of Smithy Lane

2019/55 National Improvement Strategy

To receive a report from the National Improvement Oversight Panel and agree any action required

2019/56 Playing Field

- a) To receive an update regarding the Playing Field lease and agree any action required – Cllr Stuart Leyland
- b) To receive an update on improvements to the Playing Field toilets and consider the report from the Finance Committee
- c) To receive an update on the appointment of the security company

- 2019/57 Market Place  
a) To receive a report on the Market Place upgrade of the electrical system  
b) Market Place Ownership - to discuss the action necessary to start the process of registration of ownership and agree a timescale for action.
- 2019/58 125<sup>th</sup> Anniversary of Parish Council  
To consider proposals to mark the event and agree a budget.
- 2019/59 Planning/Consultations  
To consider Planning Applications:  
PA/2019/804: Planning permission to erect a two-storey rear extension (including demolition of an existing conservatory) at Glynross, High Street, Barrow upon Humber.
- 2019/60 Neighbourhood Plan  
a) To receive a report from the Neighbourhood Plan Steering Group and agree any actions as required. - Cllr Carolyn Guy
- 2019/61 Finance  
a) To receive the financial update and approve accounts for payment (*information appended*)  
b) To update signatories on the Council bank mandate  
c) To receive update on new bank accounts for In Bloom and Neighbourhood Plan
- 2019/62 Agenda for next and future Meetings  
To take note of any items for the next or future Agenda.
- 2019/63 Date of next Meeting  
To agree and confirm the date, time and location of the next meeting:

**Wednesday 10<sup>th</sup> July, 2019 at 7pm  
in the Vicars Room, High Street, Barrow**

- 2019/64 To agree exclusion of the press and public from discussions on the following items:
- a) To discuss VANL audit result on financial matters relating to the previous Clerk/RFO, to note the comments and any suggestions, and to agree on any further action required.
- b) To agree the selection of two new members of the Council for co-option