

# Barrow upon Humber Parish Council

Clerk to the Council – **Ann Boulton**, 21 Hallam Close, Barrow-upon-Humber, DN19 7FD

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You are hereby summoned to attend the Barrow upon Humber Parish Council Meeting to be held on Zoom on **Wednesday 5<sup>th</sup> May, 2021**. Proceedings will commence at 7pm. The Agenda is set out below.

Members of the public and press are welcome to attend online. Anyone wishing to take part should e-mail the Clerk by noon on the day of the meeting to request an invitation.

*Ann Boulton*

**Clerk to the Council**

29<sup>th</sup> April, 2021

## Public Participation

Members of the public may raise subjects that they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first. The time will be restricted to 15 minutes maximum, with no member of the public speaking for more than 3 minutes, unless the Council decides otherwise. Members of the public should note that decisions cannot be made at this meeting on items not on the agenda.

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## **AGENDA**

2021/20 Election of Chairperson

Election of Vice-Chairperson

2021/21 Apologies

To note apologies for absence.

2021/22 Declarations of Interests / Dispensations

a. Declarations of Interests, in respect to Agenda items, to be made and recorded in the Minutes even if an Interest has been declared on the Register.

**COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS**

b. For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.

2021/23 Minutes of the Previous Meeting

a) To approve and sign as a true record the Minutes of the Barrow Parish Council Meeting held on 14<sup>th</sup> April, 2021(*attached*)

2021/24 Report from Ward Councillors

To consider any actions arising from the Report.

2021/25 Delegates' Reports

a) Better Barrow Community Project

b) Neighbourhood Watch

c) NATS

d) Neighbourhood Plan

2021/26 Committee Members

To appoint members to:

- a) Finance Committee
- b) Personnel & Discipline Committee

2021/27 Working Group Members

To appoint members to:

- a) Open Spaces Management Group
- b) Oversight Panel

2021/28 Representation on External Bodies

To appoint members to

- a) Neighbourhood Plan (*up to four councillors*)
- b) NATS
- c) Better Barrow
- d) Barrow in Bloom
- e) Town & Parish Council Liaison Committee
- f) ERNLLCA district meetings (*two councillors*)

2021/29 Policies & Procedures

To discuss a full review of the following (last reviewed 2019) and agree any action.

- 1. Standing Orders
- 2. Financial Regulations
- 3. Code of Conduct
  
- 5. Member/Officer Protocol
- 6. Member Development Policy
- 7. Grievance Policy
  
- 11. Financial Risk Assessment (*updated*)
- 12. Asset Register
- 13. Grant Awarding Policy
- 14. Scale of Charges
  
- 18. Disciplinary Policy
- 19. Annual Leave Policy
- 20. Capability Policy
- 21. Employee Sickness and Absence
  
- 25. Publication Scheme (*updated*)
- 26. Equality Policy
- 27. Health & Safety
- 28. Child Protection
- 29. Safeguarding Adults

2021/30 Open Spaces

- a) Review of handyman's duties (*information attached*)

2021/31 Playing Field

To receive an update on the Rugby Club roof.

- 2021/32 Market Place  
To receive an update on re-paving the Market Place
- 2021/33 Smithy Lane/Men's Sheds  
To discuss further the land in Smithy Lane and agree any action.
- 2021/34 Lowland Search & Rescue  
To discuss a request for a charitable donation from Lowland Search and Rescue and agree any action.
- 2021/35 Future Meetings  
a) Annual Parish Meeting - to decide a date (before June 1) and venue  
b) Parish Council meetings – to decide on a venue for the June meeting
- 2021/36 Planning  
**a) Submissions**  
i) PA/2021/514 Application for approval of reserved matters (access, appearance, landscaping, layout and scale) pursuant to outline application PA/2020/603 for residential development and associated public open space on land off Ferry Road, Barrow upon Humber.  
ii) Planning permission for change of use of ground floor café accommodation to living accommodation ancillary to the living accommodation on first floor at Tobias House, High Street, Barrow upon Humber  
**b) To note the following approvals:**  
i) Notice of intention to undertake pruning of a yew and lime with Barrow upon Humber's conservation area at Barrow House, Thornton Street, Barrow upon Humber  
ii) Prune a beech T3 within and subject to TPO at 32 Ferry Court, Ferry Road, Barrow upon Humber  
**c) To note the following refusal**  
i) Erection of seven dwellings at Briar Lodge, Silver Street, Barrow upon Humber
- 2021/37 Finance  
a) To approve the April accounts (*attached*)  
b) To approve May payments (*to follow*)  
c) To approve the end of year accounts to March 31<sup>st</sup> (*to follow*)
- 2021/38 Agenda for next and future Meetings  
To take note of any items for the next or future Agenda
- 2021/39 Date of next Meeting  
To agree and confirm the date, time and location of the next meeting.

**Wednesday 9<sup>th</sup> June, 2021 at 7pm**  
**Venue to be notified**